

# Staff - Mining Engineering



**Hofmann, Pamela**

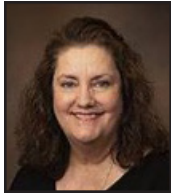
Administrative Manager

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313 WBB

Academic Advising; Scholarships; Scheduling; Payroll; Travel; A/P;  
Purchasing; Marketing/Communication/Events



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313 WBB

Academic advising, community outreach, travel coordinator, payment reimbursements,  
U Shop requisitions, answers phone calls, general office duties